

VOLUNTEER AGREEMENT OF CONFIDENTIALITY

Thank you for choosing the Canadian Association of Participatory Development (CAPD) as your volunteer commitment. Your generosity and willingness to share your time and talents are greatly appreciated. We pledge to honor our commitment with the appropriate orientation, supervision and support for your work.

Confidentiality:

I am aware that during the course of my volunteer duties, I may be exposed to information that is confidential, personal, private, or given in confidence. This information may relate to a staff member, volunteer, client or other person, the overseas organization or may involve overall CAPD business. I understand that as a volunteer I am responsible to honor this trust. I have received a copy of the Volunteer Handbook including volunteer policies and understand that failure to maintain confidentiality may result in corrective action or in the conclusion of my volunteer relationship with CAPD.

Reliability:

I understand that as a volunteer I am expected to be dependable and reliable. Should I be unable to fulfill my commitment I will notify the appropriate person promptly. I understand that to enhance my effectiveness as a volunteer it is expected that I will attend the orientation session that CAPD offers.

Please sign and retain one copy for your files:

Volunteer Name

Signature

CAPD Volunteer Coordinator

Signature

Date

We hope your volunteer experience with CAPD will be fulfilling. Your time and effort are valued and appreciated!

April 2003

Reviewed: 2005, 2009, 2014, 2018

Reference: Operation Eyesight Universal